



Wellington Catholic
District School Board

APPENDIX C

POLICY NUMBER:	APP.C.SMW.E.2	APPROVAL DATE:	LAST REVISED:
		October 1, 2001	October 1, 2001

RECOMMENDATION FOR EXPULSION BY THE BOARD

... date ...

[Student's Name if Adult/Parent's Name if Student is a Minor] [Home Address]

Dear [Student/Parent]:

Re: Suspension of [Name of Student], [D.O.B.] from [name of School].

This letter confirms that you/[student's name] have/has been suspended from [name of School] and from engaging in all school related activities for twenty (20) school days pursuant to section 309 [if mandatory expulsion] / section 310 [if discretionary expulsion] of the *Education Act* and in accordance with the Wellington Catholic District School Board's Code of Conduct: Student Expulsion Policy and the School Code of Conduct.

The reason for the suspension is [use the mandatory/discretionary infraction applicable].

After further investigation I have decided to refer this matter to the Expulsion Committee of the Board of Trustees for an expulsion hearing. The Superintendent of Education will be forwarding to you notice of the Expulsion Hearing.

Sincerely,

Principal

cc. Superintendent of Education
Director of Education