



SECTION:	General School Administration	APPROVAL DATE:
SUBSECTION:	School Building Administration	March 6, 2000
POLICY NAME:	Volunteers in Schools	LAST REVISED:
POLICY NUMBER:	APP.E.GSA.E.9	March 6, 2000

REQUEST FOR POLICE RECORD CHECK FOR VOLUNTEER APPLICANT

Notes to Principal/Supervisor:

This request form is to filled out by the supervisor, followed up by the supervisor and retained at the school.

Notes to Applicant:

1. Present this form to the Records Clerk at the nearest Local Police or Ontario Provincial Police Station.
2. A Canada wide (CPIC) check is required.
3. Return this form and the Police Records Check to the school principal/supervisor.
4. Your offer of service is conditional upon complying with this process and an assessment by the Board of the details of the Police Records.

Thank you.

Applicant's Name: _____

Principal's/Supervisor's Signature	Date	School
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This information is being collected pursuant to the provisions of the Municipal Freedom of information and Protection of Privacy Act, and under the authority of the Education Act. Information from this form will become part of the procedure for Volunteer Programs in our schools and will be used by the principal for administration purposes. The contact person for enquiries concerning this information is the principal of the school.