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| SECTION: | Board Governance and Operations | APPROVAL DATE: |
| SUBSECTION: | Policy Development/Implementation | June 16, 1969 |
| POLICY NAME: | Policy on Policy Development | LAST REVISED: |
| POLICY NUMBER: | P.BGO.C.4 | March 1, 1999 |

The Wellington Catholic District School Board will review, develop, and implement Board policies in a systematic manner.

The Board will distribute in a timely fashion by electronic messaging all new and amended policies and regulations to each school site and administrative department within the school district. At least one copy of a Policy Book containing all policies and regulations approved by the Board will be maintained in a fully updated condition at each school and administrative site in the School District. It is the responsibility of the school principal or site administrator, as the case may be, to maintain the policy book and to make the document available to any parent, staff person or member of the broader Catholic educational community upon request. The Wellington Catholic District School Board policy book is also available on the school board website: www.wellingtoncdsb.ca.