



SECTION: Board Governance and Operations

APPROVAL DATE:

SUBSECTION: Elections

May 19, 1998

POLICY NAME: Student Trustee Representation

LAST REVISED:

POLICY NUMBER: R.BGO.H.2

October 6, 2008

Each candidate for the position of student trustee must meet the following qualification criteria:

1. The student trustee must be a Roman Catholic enrolled at a secondary school operated by the Board and a full time student in the senior division throughout the student's term.
2. The student must meet the eligibility requirements of the Education Act relating to Catholic District School Board trustees excluding those relating to age, and must be at least 16 years of age on the date of the commencement of the student trustee's term.
3. The student must be a student in "Good Standing" at the school.
4. The student must receive the written approval of his or her high school principal to stand for election and must present a letter of reference from a teacher or guidance counselor.
5. The student will be elected by a direct general election of secondary students enrolled at the school as of the election date.
6. The election shall be held on or before April 30th of each year.
7. A candidate shall be declared a winner of the election if he/she receives a simple majority of the total votes cast.
8. Each secondary school can have one student representative per academic year.
9. The Trustee's term of office for the year shall commence September 1st of the year in which they are elected and ends June 30th of the following year.
10. The student trustee will have a trustee mentor appointed by the Chair of the Board.
11. An orientation session will be provided by Board Administration and the Chair of the Board or designate.
12. The student trustee is eligible to attend all public sessions of the Board, and all public sessions of its committees. The student trustee is eligible to attend all private sessions of the Board and all private sessions of its committees except sessions in which there may be the disclosure of intimate, personal

- or financial information in respect of a member of the Board or committee, an employee or prospective employee of the Board or a student or his or her parent or guardian.
13. The student trustee will comply with the requirements of the Municipal Conflict of Interest Act as though he or she were bound by the Act, in accordance with the bylaw of the Board.
14. The student trustee participates in Board activities to the following extent:
- a) The student trustee is provided with all relevant background material relative to sessions of the Board and its Standing Committees at which the student trustee is eligible to be present.
 - b) The student trustee participates in deliberations at the sessions of the Board and its committees in which the student trustee is eligible to be present and may provide student input on such issues.
 - c) The student trustee is entitled to receive public session materials for Board and committee meetings and to receive private session materials except in respect of matters in which there may be the disclosure of intimate, personal or financial information in respect of a member of the Board or committee, an employee or prospective employee of the Board or a student or his or her parent or guardian.
 - d) A student trustee is entitled to require that a matter before the Board or one of its committees on which the student trustee sits be put to a recorded vote, and in that case there shall be:
 - i) a recorded non-binding vote that includes the student trustee's vote; and
 - ii) a recorded binding vote that does not include the student trustee's vote.
 - e) A student trustee is not entitled to move a motion, but is entitled to suggest a motion on any matter at a meeting of the Board or of one of its committees on which the student trustee sits, and if no member of the Board or committee, as the case may be, moves the suggested motion, the record shall show the suggested motion.
 - f) A student trustee has the same status as a Board member with respect to access to Board resources and opportunities for training.
 - g) The student trustee is entitled to receive an honorarium in the amount of \$2,500, if the student trustee holds the office for a complete term of office, or a prorated amount according to the proportion of the term where the student trustee holds office if it is less than the complete term of office.
 - h) A student trustee is encouraged to submit monthly reports or presentations as part of the Board agenda.
15. The student trustee must:
- maintain excellent attendance
 - exhibit appropriate decorum
 - participate in overnight conferences with parental permission and supervision if under the age of 18.
16. Under no circumstances may a student trustee be elected or appointed for a second year unless otherwise approved by the Board
17. The student trustee program will be reviewed annually by Administrative Council in consultation with the Secondary School Principals.