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# Agenda

for the Regular Meeting  
of the Board

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**June 9, 2008**

**Wellington County Council Chamber**  
74 Woolwich Street  
Guelph, Ontario

## Meeting Times

In-Camera: will follow Regular Meeting

Regular:

7:30 p.m.



Wellington Catholic  
District School Board

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## **BOARD AGENDA**

**Monday, June 9, 2008 - 7:30 p.m. - Wellington County Council Chambers**

### **A. CALL TO ORDER**

1. Opening Prayer – G. J. Horrigan
2. Recording of Attendance
3. Announcement of Additional Items
4. Adoption of Agenda
5. Declarations of Conflict of Interest
6. Confirmation of Minutes
  - 6.1 Regular Board Meeting Minutes – May 5, 2008

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### **B. DELEGATIONS/SUBMISSIONS/EDUCATIONAL PRESENTATIONS**

1. Provincial/National Recognition:
  - 1.1 Matthew DeVette-Johnston, Holy Trinity Catholic School  
Provincial OECTA Writing Contest Winner for his poem, "The Cobra"
  - 1.2 Alice Kennedy, St. Mary Catholic School, Elora  
1<sup>st</sup> Place in Provincial OECTA Young Authors Short Story Contest  
"Green Striped, Pink and Purple"
  - 1.3 Shawn Okum, St. Michael Catholic School  
Legislative Page Program at the Legislative Assembly of Ontario
  - 1.4 Danielle Tremaine – St. James Catholic High School  
Gold Medalist, OFSAA Wrestling
  - 1.5 Bob Sharpe – Teacher at St. James Catholic High School  
Inducted into the Canadian Basketball Hall of Fame
  - 1.6 Steve Friesen – Teacher at St. James Catholic High School  
Ministries of Education/Health "Raising the Bar" Initiative
  - 1.7 Senior Girls' Cross Country Team – Our Lady of Lourdes Catholic High School  
OFSAA Champions – Julia Kosterman, Kirstie Lusignan, Natalie Kannenberg, Laura Verschuren, Bethany Flemington
  - 1.8 Kim Cupid – Our Lady of Lourdes Catholic High School  
OFSAA Girls' Wrestling 41 kg Champion
  - 1.9 Bethany Flemington – Our Lady of Lourdes Catholic High School  
OFSAA Swimming Champion

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- 1.10 Nick Sampogna – Our Lady of Lourdes Catholic High School  
3<sup>rd</sup> Place at National Junior Wrestling Championship  
Will represent Canada at the Pan American Junior Championships in June
- 1.11 Boys' Football Team – Our Lady of Lourdes Catholic High School  
2<sup>nd</sup> place at OFSAA 'AA' Football Championship Western Bowl  
Frolan Adviento, Christopher Battochio, Gregory Battochio, Justin Bennett, Daniel Berdusco, Blake Carere, Julian Cortes, Dylan Creed, Bryce Deforest, Matthew Detweiller, Tyler Driscoll, Matthew George, Robert Gibson, Jordan Grafe, Ray Grant-Esco, Chad Hawco, Ulises Herrera, Collin Hummel, Alex Kus, Martin Kus, Reece LaFontaine, Jose Landaverde, Thomas Lao, Alexander Mann, Mackenzie McLaughlin, Usman Mir, Eamon Mooney, Peter Mozuraitis, Cody O'Neill, Jake Pearsall, Luke Pearsall, Justyn Pellizzari, Shane Peru, Sharieff Peru, Tristan Peru, Mathew Piacampo, Nicolas Piacampo, John Prigione, Thomas Ralston, Keith Shawn, Kevin Shirton, Christian Speer, Johnathan Swan, Tony Tran, Todd Yemen, Mark Zinger
- 1.12 Robotics Team – Our Lady of Lourdes Catholic High School  
Stephen Foster, Nicholas Mozuraitis, Mike Sweeny, Akos Bakos, Colin Welan, John Atkinson, Laszlo Katona, Dalton Blancher, Peter Guo, Kristin Nadalin, Alex Kus, Chris Gobbi, Josh Grignon, Tyler Harris  
Antoine Trabulsi, Jerry Della Savia, Mike Moore & Kevin Reid – Mentors  
Highest Rookie Seed – Waterloo Regional – University of Waterloo  
Overall Winners at Kettering University, Flint, Michigan  
Finished in top 33% at World Finals in Atlanta, Georgia
- 1.13 Garrett Matejcek – Bishop Macdonell Catholic High School  
Awarded the "Friends of the Orphans" Scholarship - \$10,000
- 1.14 Meaghan Morris – Bishop Macdonell Catholic High School  
Awarded the National Millennium Excellence Award - \$20,000
- 1.15 Alison Savill – Bishop Macdonell Catholic High School  
Awarded the National Faculty Entrance Scholarship at Western - \$22,000
- 1.16 Andrea Seccafien – Bishop Macdonell Catholic High School  
Awarded the Track Scholarship to Sanford, Alabama
- 1.17 Michael Cazzola – Bishop Macdonell Catholic High School  
Signed to the US Team for Hockey; currently playing with Erie Otters (OHL)
- 1.18 Erin Mielzynski – Bishop Macdonell Catholic High School  
Member of Canadian National Ski Team
- 1.19 Nichole Mitchell – Bishop Macdonell Catholic High School  
Member of the All-Ontario Soccer Team
- 1.20 Senior Girls' Basketball Team – Bishop Macdonell Catholic High School  
OFSAA Silver Medallists  
Donna Langel, Erin Fray, Kaitlyn Hannaberg, Kristen Shody, Laura Gaca, Christine Tschirhart, Caitlyn Reynolds, Laura Doyle, Bree Chaput, Janine DeLeon
- 1.21 Jeff Carreira & Stephen Vizi – Bishop Macdonell Catholic High School  
Gold Winners at Regional Skills Competition in Homebuilder Division
- 1.22 Denise Nouvion & Ryan Illich – Bishop Macdonell Catholic High School  
Gold Winners at Regional Skills Competition in 2D Character Animation

- 1.23 Stefan Pidzamecky – Bishop Macdonell Catholic High School  
Gold Winner at Regional Skills Competition in Graphic Design
- 1.24 Paula Finamore, St. James Catholic High School; Paul Michael Ondercin and Taylor Redmond, Bishop Macdonell Catholic High School  
On Winning Basketball Team at the Special Olympics Ontario Spring Provincial Games in Oshawa

- 2. Recognition of Student Trustees 2007-2008  
Cassandra Chornoboy, St.James Catholic High School  
Hayley Iacocca, Our Lady of Lourdes Catholic High School  
Alison Savill, Bishop Macdonell Catholic High School
- 3. Jack Ammendolia – Growth School Business Case for South Guelph

C. **ADMINISTRATIVE COUNCIL REPORTS**

- 1. Field Trips:
- 2. Student Trustee Report – C. Chornoboy, H. Iacocca, A. Savill
- 3. Motion to Proceed with Board Business

**Recommendation:**

that the Board instructs its Senior Administration and the Chair and/or Vice-Chair of the Board to act on its behalf until the Board Meeting of September 2, 2008.

D. **UNFINISHED BUSINESS AND BUSINESS ARISING FROM THE MINUTES**

- 1. Action Items from In-Camera Meetings
- 2. Committee Reports
  - 2.1 Planning & Operations – May 20/08 – J.J. Furfaro
  - 2.2 SEAC - May 21/08 - V.F. Dupuis
  - 2.3 Policy & Program - May 26/08 – M.L. Gazzola
  - 2.4 Planning & Operations – June 2/08 – J.J. Furfaro
- 3. Operations Report
- 4. Program Report
  - 4.1 Catholicity
  - 4.2 Student Achievement
  - 4.3 Site Improvement
  - 4.4 Quality

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E. **NEW BUSINESS**

1. Notices of Motion

F. **INFORMATION AND REPORTS**

1. WCDSB Correspondence

**For Information**

- 1.1 Mass cards and condolences on behalf of the WCDSB were sent to:  
Lori Kirton, Secretary at St. Joseph, Fergus, on the death of her father-in-law  
Irene Doyle, Teacher at St. James, on the death of her mother  
Joanne Peloso, Teacher at Sacred Heart, on the death of her mother  
Brian Andres, Teacher at Bishop Macdonell, on the death of his father  
Rebecca Newell, Teacher at St. Mary, Elora, on the death of her mother  
Angie Bin, Principal at St. Joseph, on the death of her mother  
Dan Porcellato, Caretaker at Holy Trinity, on the death of his brother-in-law  
Bill & Julie Flaherty, Teachers at Lourdes, on the death of their mother/mother-in-law  
George Turzanski, retired teacher, on the death of his wife, Donna, a retired teacher  
Brian Darnell, retired teacher, on the death of his mother, Anne, a retired teacher
- 1.2 Cards of thanks were received from:  
Joanne Basso & family; Peloso/Nalysnyk family

**For Action**

2. Ministry Correspondence

**For Information**

**For Action**

3. Catholic School Councils Reports

**For Information**

- 3.1 Catholic School Council Executives Meeting – May 8, 2008

**For Action**

4. OCSTA Correspondence

**For Information**

**For Action**

5. Other Boards

**For Information**

**For Action**

6. Other General

**For Information**

- 6.1 University of Guelph – letter of thanks re Child Youth and Family program placements in our schools
- 6.2 Bishop Ustrzycki – letter of thanks re Recognition on May 12
- 6.3 Western Faculty of Education – letter re Jeff Warner (BM) being nominated for the Associate Teacher's Award for Excellence

**For Action**

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G. ***QUESTION PERIOD***

H. ***FUTURE BUSINESS***

Applause Breakfast – June 10, 7:45 a.m. @ ICC  
St. James Commencement – June 11, 7:00 p.m. at Church of Our Lady  
Lourdes Commencement – June 25, 7:00 p.m. at Church of Our Lady  
Bishop Macdonell Commencement – June 26, 7:00 p.m. at Church of Our Lady  
Last Day Secondary Classes – June 18, 2008  
Secondary School Exams – June 19-25, 2008  
Last Day Elementary Classes - June 26, 2008

**June & September Meetings:**

Board .....	Monday, September 2, 2008, 7:30 p.m. Wellington County Council Chambers
Policy & Program .....	Monday, June 16, 2008, 5:30 p.m. Central Office Meeting Room
SEAC .....	Wednesday, June 18, 2008, 4:00 p.m. Central Office Meeting Room
Board Budget .....	Monday, June 23, 2008, 7:00 p.m. Central Office Meeting Room

J. ***ADJOURNMENT***

Rev. Dennis J. Noon  
Chairperson

Don Drone  
Director of Education and Secretary



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**BOARD MEETING MINUTES**

**Monday, May 5, 2008 - 7:30 p.m. - Wellington County Council Chambers**

**Attendance**

**Trustees:** C. Chornoboy, V.F. Dupuis, J.J. Furfaro, M.L. Gazzola, G.J. Horrigan, H. Iacocca, S.P. Redmond, A. Savill

**Regrets:** Rev. D.J. Noon

**Administration:** P. Dawson, D. DiBartolomeo, D. Drone, D. Duszczyszyn, A. McKechnie, M. McPhee, J. Vadala

**Recording Secretary:** D. Karkut

In Rev. Noon's absence, M.L. Gazzola, Vice-Chair, chaired the meeting.

**A. CALL TO ORDER**

1. The opening liturgy was led by students from St. Peter Catholic School.
2. The attendance was recorded.

3. **Announcement of Additional Items**

4. **Adoption of Agenda**

Moved by G.J. Horrigan – S.P. Redmond that the Agenda be adopted. **Carried.**

5. **Declarations of Conflict of Interest**

There were no declarations of conflict of interest.

6. **Confirmation of Minutes**

- 6.1 Moved by J.J. Furfaro – S.P. Redmond that the minutes of the meeting of April 7, 2008 be approved. **Carried.**

**B. DELEGATIONS/SUBMISSIONS/EDUCATIONAL PRESENTATIONS**

1. VIP Presentations were made to Jason Cecchin, St. John Catholic School, Arthur; and Brandon Wolker, St. Mary Catholic School, Mount Forest
2. A Certificate of Appreciation was presented to Mr. Wayne Davis, St. John Brebeuf Catholic School Community.

M.L. Gazzola thanked the recipients and their families for their efforts.

**C. ADMINISTRATIVE COUNCIL REPORTS**

1. Field Trips were noted.
2. Student Trustee Report – C. Chornoboy, H. Iacocca and A. Savill each provided a summary from their respective schools, highlighting the activities at each site.

3. Director's Update:

D. Drone reminded everyone that it is the Police Department that will make the call regarding school lockouts/lockdowns. He referred to a recent occurrence at an Upper Grand DSB school, where Police determined that it was not necessary to involve any other surrounding schools.

Guelph & Wellington Volunteer Centre held their annual breakfast where this District was recognized and honoured for volunteering in the community.

D. Drone thanked all staff and students who read at Catholic Education Week Masses.

The Director's Annual Report is now published and will be distributed to all schools and the community in the next few weeks.

Members of Senior Administration will be meeting with City officials regarding planning for schools in the City's core.

September 29 will be the District wide Spiritual Development Day at River Run. Archbishop Thomas Collins will be the Main Celebrant and homilist.

Trustee agreed to take a 5 minute break at this time.

**D. UNFINISHED BUSINESS AND BUSINESS ARISING FROM THE MINUTES**

1. Action Items from In-Camera Meetings

**Moved by S.P. Redmond – J.J. Furfaro that the Board approve actions taken In-Camera. Carried.**

2. Committee Reports

2.1 *Policy and Program Committee - April 14/08*

M.L. Gazzola reported on the meeting of Policy and Program Committee.

**Moved by M.L. Gazzola - J.J.Furfaro that the Board receive the report of Policy and Program Committee and the following recommendations:**

that the Policy/Regulations on Attendance Support Management be approved.

that the Policy/Regulations on Apparel Purchases and Fair Labour Practices be approved.  
**Carried.**

2.2 *Planning and Operations Committee –April 21/08*

J.J. Furfaro reported on the meeting of the Planning and Operations Committee.

**Moved by J.J. Furfaro – S.P. Redmond that the Board receive the report of Planning and Operations Committee and the following recommendation:**

that the Administration accept the internal audit process report as presented by T. McLennan, Manager of Finance. **Carried.**

2.3 *SEAC – April 23/08*

V.F. Dupuis reported on the meeting of SEAC.

**Moved by V.F. Dupuis – G. J. Horrigan that the Board receive the report of SEAC. Carried.**

3. *Operations Report – No recommendations.*

4. *Program Report – D. DiBartolomeo and P. Dawson provided a Program Report handout.*

**E. NEW BUSINESS**

1. Notice of Motion – None

**F. INFORMATION AND REPORTS**

1. **WCDSB Correspondence**  
**For Information**

- 1.1 Mass cards and condolences sent were noted.
- 1.2 Cards of thanks received were noted.

3. **Catholic School Councils Reports**  
**For Information**

- 3.1 Minutes from April 10/08 Meeting - P. Dawson provided a report from the meeting of Catholic School Council Executives.

M.L. Gazzola, J.J. Furfaro each provided comments and an update from the OCSTA AGM in Niagara Falls.

D. Drone noted the following:

- Diocesan Mass will be held on September 18 in Waterloo. Bishop Bergie will be the Main Celebrant. The Mass is for Directors, Trustees and Senior Administrators of the Catholic Boards in Hamilton Diocese. We are hosting in 2012.
- If any trustees would like to attend the CCSTA Conference in Brantford, please let Diana know ASAP.

**G. QUESTION PERIOD**

**H. FUTURE BUSINESS**

Future meetings were noted.

May 6/08 – Emergency Preparedness Day

May 12/08 - Staff/Volunteer Recognition Night @ River Run Centre – 7:30 p.m.

May 19/08 – Victoria Day Holiday

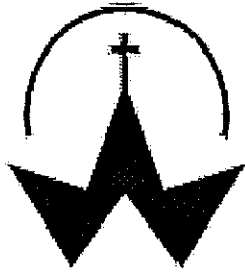
May 21/08 – Special Olympics @ St. James – 9:45 a.m.

**I. ADJOURNMENT**

Moved by G.J. Horrigan that the meeting be adjourned at 8:53 p.m. **Carried.**

Rev. Dennis J. Noon  
Chairperson

Don Drone  
Director of Education and Secretary



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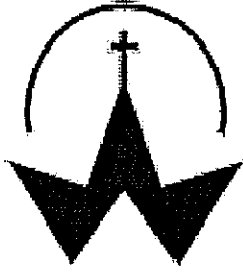
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**Planning and Operations Committee  
Summary of Motions  
REGULAR**

**May 20, 2008**

The Planning and Operations Committee Chairperson will present this report to the Board with the following motion:

1. There were no motions.



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**REGULAR**

PLANNING AND OPERATIONS COMMITTEE MEETING  
MINUTES

Tuesday May 20, 6:00 p.m. – WELLINGTON COUNTY COUNCIL CHAMBERS

Attendance

**Trustees:** M. Gazzola, V. Dupuis, S. Redmond, J. Furfaro, G. Horrigan  
**Administration:** D. Duszczyszyn, J. Forestell, D. Drone, T. McLennan, P. Dawson, D. DiBartolomeo  
**Regrets:** Rev. D. Noon, M. McPhee  
**Guests:** none  
**Minutes:** J. Bramhill

1. Opening Prayer

The opening prayer was led by J. Furfaro

2. Declarations of Conflict of Interest

There were no declarations of conflict of interest.

3. Additional Items

- Elementary Staffing and Enrollment

4. Adoption of Agenda

Moved by V. Dupuis – S. Redmond that the Agenda be adopted.

Carried

5. In Camera

Moved by M. Gazzola – G. Horrigan to move to In Camera at 6:20 p.m.

Carried

6. Draft 1 2008-09 Budget

T. McLennan reviewed the Draft 1 2008-09 Budget Detail, highlighted the major changes and provided a background on the figures. Total 08-09 estimated expenditures exceed estimated revenues by \$3,223,471.00. The calculations presented to the Administration while accurate, are expected to change slightly and have not been filtered as in previous years.

10

Administration will present Draft II on June 2<sup>nd</sup>, with proposed expenditure cuts as the Board proceeds towards a balanced budget.

7. Additional Items

\* Elementary Staffing and Enrollment – Mr. Duszczyszyn provided details with regards to figures in the Five Year Enrollment History handout. Administration can expect a dramatic decrease that will trickle through future grades.

8. Adjournment

Moved by M. Gazzola – S. Redmond that the meeting be adjourned at 8:25 p.m.



# Wellington Catholic District School Board Special Education Advisory Committee (SEAC) Wednesday, May 21, 2008

## MINUTES

### Attendance:

**SEAC Members:** D. Watson, T. O'Regan, V. Dupuis and S. Newcomb  
**Regrets:** G. Lavalley and John Hollen

**Program Staff:** D. DiBartolomeo, Superintendent of Program  
B. Tersigni, Student Support Services Co-ordinator

**Guests:** J. Furfaro, Trustee  
C. Zen, Principal, St. Joseph Catholic School, Fergus  
R. Furfaro, Vice-Principal, St. Joseph Catholic School, Fergus  
J. Gormley, SERT, St. Joseph Catholic School, Fergus  
B. O'Donnell, SERT, St. Joseph Catholic School, Fergus  
D. Bergin, Vice-Principal, Bishop Macdonell Catholic High School  
D. O'Brien, SERT, Bishop Macdonell Catholic High School  
V. Sheehan, SERT, Bishop Macdonell Catholic High School  
M. MacPherson, Vice-Principal, Our Lady of Lourdes Catholic High School  
L. Mitukiewicz, SERT, Our Lady of Lourdes Catholic High School  
M. Sullivan, SERT, Our Lady of Lourdes Catholic High School

**Session A: 7:00 – 7:45 pm**

### 1. Call To Order

1.1 T. O'Regan opened the meeting with a prayer at 7:09pm

### 2. Review of SEAC February Meeting Minutes

2.1 Received minutes

### 3. Additional Agenda Items

3.1 No additional agenda items

### 4. Approval of the Agenda

4.1 Motion to approve, D. Watson; seconded by V. Dupuis

### 5. Actions to be Taken

5.1 No actions to be taken

### 6. School Presentation: "Updated Profiles & School Planning for Student Success"

6.1 **St. Joseph, Fergus – Updated School Profile:** C. Zen, R. Furfaro and B. O'Donnell reported:  
-School population 436

1 2

- Total identified students 30: eight autistic, eight LD, five language impaired, two multiple exceptionalities, one mild intellectual, two physical and four behavior
- Total number if IEP's, including identified and non-identified 42
- Seven FTE Educational Assistants (EA's)
- Youth Worker (YW) support: 4 half-days per week; caseload 24 students
- YW support breakdown: Individual – nine intermediate, six junior and five primary; Group – four primary emotion management, four primary girls group; Other – Buddy Club, Peer Mediation, Recess Primary Games, Recess Reward incentives for students and whole classroom lessons for intermediate students
- SERT allocation is 1.5 with focus on Life Skills with French exempt students, support for ASD, LD, covering gaps in EA timetables, and on computer skills (Dragon/Kurzweil)
- Total students supported by SERT groups is 27
- Assistive Technology: three laptops (two additional claims being processed), and three students using Soundfield

#### **School Planning for Student Success**

- Buddy Club – pairs of grade 7 students with primary students to improve academics and social interactions
- SERT's have in-serviced EA's on use of Dragon and Kurzweil
- Two grade 7 students in Bridges Program
- School involvement with Big Brothers, University & College Co-op Students and Community Volunteers
- Character Development Initiative/Creative Catholic Touchstone consists of four Catholic attributes: respect, responsibility, honesty and caring

Prior to the report, a video called "Lauren's Day..." was presented. The video walked us through the school day of one of our special needs students.

#### **6.2 Bishop Macdonell – Updated School Profile: D. Bergin reported:**

- Grade 9 – 29 students on an IEP; one ASD, three developmental, 12 LD, six language impaired, one gifted and five not identified but receiving Special Education services
- Grade 10 – 17 students on an IEP; one ASD, one developmental, eight LD, four language impaired, three not identified but receiving special Education services
- Grade 11 – 13 students on an IEP; one developmental, five LD, one language impaired, four mild intellectual, two multiple disability
- Grade 12 – 21 students on an IEP; one behaviour, one developmental, nine LD, three language impaired, three mild intellectual, two multiple disability and one gifted
- Grade 12+ - one developmental and two LD
- Youth Worker sees 43 students on a regular basis

#### **School Planning for Student Success**

- Submitted a program proposal called "Pathway to Independence": the goal is to expand the level of service for high needs students through a program focused on life skills, work place experience, community involvement and transitioning.
- Increased number of SEA claims
- Laptops are being used with assistive technology

#### **Recommendations**

- Additional one or two computers for students to have access to Assistive Technology Software

#### **6.3 Our Lady of Lourdes – Updated School Profile: M. MacPherson reported:**

- Grade 9 identified students: 16 current, 42 expected in 08/09
- Grade 10 identified students: 24 current, 16 expected in 08/09
- Grade 11 identified students: 14 current, 23 expected in 08/09
- Grade 12 identified students: 29 current, 13 expected in 08/09
- Grade 12+ identified students: 8 current, 15 expected in 08/09
- Summary: 92 students current identified, expect 109 in 08/09

- Students from feeder schools – 18 non-identified but with high-risk concerns

**Current Program:**

- Regular class with resource support (academic, applied and essential)
- Job entry co-op
- Experiential Learning (K Codes)
- Adventure Course
- Link Program
- Breakfast Club
- Sustain A Credit
- In School Credit Recovery

**School Planning for Student Success**

- Student Success Team Leadership
- Academic Resource Model of Support
- Junior Alternative Program (grades 9 and 10)
- Focus on literacy and attendance

**Recommendations**

- Updating resource room computers
- Meeting the needs of incoming students

**Session B: 7:45 – 8:45 pm**

**7. Presentations/Discussion Items/Reports**

- 7.1 Special Education Plan Amendments
  - M.B. Tersigni gave a brief overview of the required amendments to the Board Special Education Plan
- 7.2 2008 – 2009 Staffing Process: D. DiBartolomeo:
  - Provided an update of the budget process
  - Provided update on the following staff allocations: SERT, EA, YW and SW
- 7.3 SEAC Follow-up: School Presentations
  - D. DiBartolomeo suggested that there be further discussion with schools to determine the direction of school presentations for 2008-09
- 7.4 Special Olympics
  - D. DiBartolomeo attended and recommended that the athletes be acknowledged by a letter from SEAC accompanied by a ball cap with our Board logo.
  - Our Board had 72 athletes competing this year

**8. Special Education Advisory Committee Agency Reports**

- 8.1 Deferred

**Session C: 8:45 – 9:00 pm**

**9. Correspondence**

- 9.1 Toronto District School Board letter; additional funding for Special Education
  - D. DiBartolomeo noted that a copy of the letter was included in everyone's package
- 9.2 "Education for All" K-12: Consultation Session: D. DiBartolomeo reported:
  - The document is moving from a K-6 to a K-12 document
  - Noted that we have several participants attending the May 27<sup>th</sup> session
- 9.3 Grade 9 – 10 Differentiated Instruction Process: D. DiBartolomeo reported:
  - Our Board has been chosen to work with the Ministry to develop a DVD on DI
  - The DVD will be used provincially to support secondary students
  - WCDSB has three lead teachers, one from each secondary school
  - There is \$40,000.00 in funding to support the project

- 9.4 SEAC membership recommendation – Learning Disabilities Association  
-Learning Disabilities Association of Wellington nominated Susan Newcombe to become a SEAC member of our Board.

**10. Future Agenda Items**

- 10.1 - SEAC Members to send Agenda items for June meeting to the attention of Nancy Linforth

**11. Review of Meeting Outcomes**

- 11.1 Deferred

**12. Next Meeting**

- 12.1 Nancy Linforth to send Members a selection of dates

**13. Adjournment**

- 13.1 Meeting adjourned at 9:25 p.m.



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## **Policy and Program Committee Meeting Summary of Motions**

**Monday, March 26, 2008**

The Chairperson or Vice-Chairperson will present this report to the Board with the following motion:

That the Board receive the report of the Policy and Program Committee and approve its recommendations as follows:

that the policy on Anaphylaxis be approved

that the policy on Attendance Support Program be approved

**AT THE REQUEST OF A TRUSTEE ANY RECOMMENDATION MAY BE  
SEPARATED FOR FURTHER DISCUSSION.**



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# Policy and Program Committee Meeting

## MINUTES

Monday, May 26, 2008

6:00 p.m.

Central Office Staff Lounge

### Attendance:

Trustees: J. Furfaro, V.F. Dupuis, M.L. Gazzola, G.J. Horrigan, S. Redmond, D.J. Noon  
Administration: P. Dawson, D. DiBartolomeo, D. Drone, J. Gibson, M. McPhee, N. Morris  
Guest: C. Dalicandro, Jeff Mawhinney  
Recording Secretary: D. Drone

The meeting opened with a prayer led by V.F. Dupuis at 6:00 p.m. and chaired by M.L. Gazzola.

#### 1. Approval of Minutes

The committee meeting minutes of April 14, 2008 were previously approved at the Board meeting of May 5, 2008. **Carried.**

#### 2. Program Review

##### 2.1 School Effectiveness Framework Update - Norina Morris, Cathy Dalicandro, Jeff Mawhinney

Cathy Dalicandro and Jeff Mawhinney presented an overview of the work involved with the School Profile, the School Improvement Plan and an analysis of the impact of curriculum implementation at Holy Rosary School. The presentation of the I-Movie was an excellent means of presenting the work, the results and the contingency plan.

##### 2.2 Ministry of Education Initiative Funding Update

Paula Dawson presented a summary of expenditures associated with Special initiative funding from the Ministry of Education. These elementary "Success for All" programs have been of significant assistance to Student Achievement.

Dom DiBartolomeo then presented a secondary summary chart related to "Success for All" programs. This data is current and may change in the next few weeks after Provincial Bargaining has been completed.

Trustees received both reports.

#### 3. Policy Review

##### 3.1 Anaphylaxis – Mike McPhee presented this proposed policy on anaphylaxis. The document is a blend of past practice with the legislated requirements of the issue.

Trustees made some suggestions that may improve the policy and reinforced the need for ongoing communication between parents and the school.

**Moved by G.J. Horrigan – J.J. Furfaro that the policy on Anaphylaxis be forwarded to the Board for approval. Carried.**

3.2 Attendance Support Program – Mike McPhee highlighted this policy and its regulations. Joanne Gibson was on hand to respond to questions. Trustees questioned various issues in the policy.

**Moved by D.J. Noon – V.F. Dupuis that the policy on Attendance Support Program be forwarded to the Board for approval. Carried.**

**4. Additional Items**

**5. Information Items:**

Mr. Drone reported on:

- Situation of OPP and lockdown in Centre Wellington
- The Appreciation Breakfast at Lourdes for all corporate donors to the Robotics program.
- The Community Newsletter will be distributed in early June
- Highlights from the meeting with Councillors and City Staff initiated by the Office of the Director.
- The Heritage Canada request for information addressed to trustees is an operations matter and will be dealt with by staff.

**7. Adjournment**

**Moved by D.J. Noon – V.F. Dupuis that the meeting be adjourned at 8:15 p.m. Carried.**



Wellington Catholic  
District School Board

*We Have Faith in Education*

**Planning and Operations Committee  
Summary of Motions  
REGULAR**

**June 2, 2008**

The Planning and Operations Committee Chairperson will present this report to the Board with the following motion:

1. There were no motions.



Wellington Catholic  
District School Board

*We Have Faith in Education*

**REGULAR**

PLANNING AND OPERATIONS COMMITTEE MEETING  
MINUTES

Monday June 2, 6:00 p.m. – WELLINGTON COUNTY COUNCIL CHAMBERS

Attendance

Trustees: M. Gazzola, S. Redmond, J. Furfaro, G. Horrigan, V. Dupuis, Rev. D. Noon  
Administration: D. Duszczyszyn, J. Forestell, D. Drone, T. McLennan, P. Dawson, D.  
DiBartolomeo, M. McPhee

Regrets: none

Guests: none

Minutes: J. Bramhill

1. Opening Prayer

The opening prayer was led by G. Horrigan

2. Declarations of Conflict of Interest

There were no declarations of conflict of interest.

3. Additional Items

There were no additional items.

4. Adoption of Agenda

Moved by V. Dupuis – S. Redmond that the Agenda be adopted.

Carried

5. In Camera

Moved by M. Gazzola – G. Horrigan to move to In Camera at 6:00 p.m.

Carried

6 Draft 2 2008-09 Budget

The Superintendent of Corporate Affairs highlighted to administration the additions and reductions in Budget Draft No. 2. T. McLennan Manager of Finance, followed up with detailed explanations for the adjustments. The total 08-09 estimated expenditures in Draft 2 exceed estimated revenues by \$1,296,566.00.

7. Additional Items

There were no additional items.

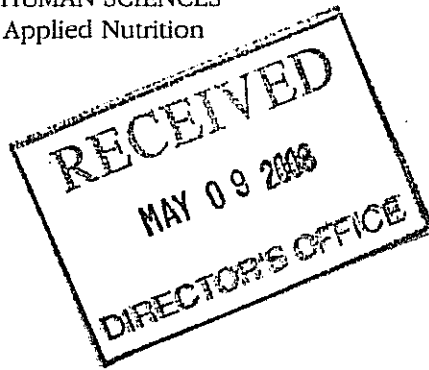
8. Adjournment

**Moved by S. Redmond – G. Horrigan** that the meeting be adjourned at 8:25 p.m.

# UNIVERSITY of GUELPH

COLLEGE OF SOCIAL AND APPLIED HUMAN SCIENCES  
Department of Family Relations and Applied Nutrition

April 29, 2008



Mr. Don Drone, Director of Education  
Wellington Catholic District School Board  
75 Woolwich Street  
Guelph, Ontario  
N1H 6N6

Dear Mr. Drone:

The Department of Family Relations and Applied Nutrition at the University of Guelph values the partnership we have with the Wellington Catholic District School Board that allows students in the Child Youth and Family program to be placed in classrooms as part of the training for their applied degree.

I want to inform you of the employees in your Board who have generously agreed to supervise students in this final fall semester group of students in the Child Studies major. I recognize the additional investment of time that these dedicated professionals make in passing on their knowledge to the next generation of those working with children.

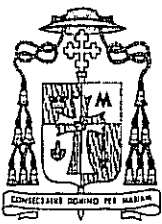
- Sara Lavigne Malone and Sheila Hynes at Mary Phelan Catholic School
- Patricia Plat and Mrs. Hodgson at St. Michael Catholic School
- Mr. M. Vuylsteke & Mrs. K. Angerilli at St. James Catholic H.S.
- Andrea Welsh-Devlin at St. Patrick Catholic School

The quality of our graduates is enhanced because of their involvement in practical application in community settings. We look forward to continuing to nurture and sustain our relationship with you to ensure that it is meaningful and beneficial for you as well as for our students.

Sincerely,

Lawrence Murphy  
Lecturer and Community Liaison

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*Most Reverend Matthew F. Ustrzycki, D.D.  
Auxiliary Bishop Emeritus of Hamilton*

May 20, 2008

Very Rev. Father Dennis Noon, V.F., P.P.  
Our Lady Immaculate Parish  
28 Norfolk Street  
Guelph, ON N1H 4H8

Dear Father Dennis:

It would be remiss on my part if I did not thank you and the Trustees for the recognition given to me last Monday, May 12<sup>th</sup> at the River Run Centre. I always look upon our Catholic School System as a pearl of great price. Whatever I have done, I always felt it was my duty to do so.

May you, the Director, Don Drone, and all the Trustees be blessed in your endeavours.

With kind personal regards; I am

Fraternally yours in Christ

Most Rev. M. F. Ustrzycki, D.D.  
Auxiliary Bishop Emeritus of Hamilton



May 8, 2008

Jeff Warner  
Bishop MacDonell Cath. SS  
200 Clair Road W.  
Guelph, ON N1L 1G1

Dear Jeff:

Congratulations! It is a great pleasure to inform you that you have been nominated for the Associate Teacher's Award for Excellence. Your nomination is clear recognition of your expertise, both as an associate and a classroom teacher. The excellence that you have demonstrated in the classroom sets a standard and provides an exceptional role model for our students.

The students you have worked with during the past school year are grateful for your dedication. The time you spent helping them plan their lessons and evaluate their performance, along with coaching them to find their own style of teaching, is most appreciated.

The recipients of the Award for Excellence will be informed by letter, with copies going to their respective principals and directors. Without dedicated professionals such as you, the Preservice program at the Faculty of Education could not achieve its goals.

Should you not receive the Award for Excellence this year, your letter will be retained and forwarded to support any future nominations. Once again, thank you.

Sincerely,

Ric Graham  
Director of Practicum

cc: Joe Vadala, Principal

Don Drone, Director of Education, Wellington Catholic DSB

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