

## Summary of Amendments to the NTIP Manuals

Revised versions of the NTIP manuals can be found at <http://tpfr.edu.gov.on.ca/NTIP.htm>.

In reviewing the **New Teacher Induction Program: Induction Elements Manual, 2009**, school and system leaders should note changes in the following areas:

<b>The NTIP</b> Section 1.1	When discussing the induction elements in chapters 3 and 4, any reference to 'new teachers' will also apply to 'beginning long-term occasional teachers'. Please refer to 2.2.2 for the definition of the beginning long-term occasional teacher.
<b>Other First-Year Teachers</b> Section 2.2.2	Starting in 2009-10: - boards are to include their beginning long-term occasional (LTO) teachers in the induction elements of the NTIP; - boards may use NTIP funds to include full-time continuing education teachers in the induction elements of the NTIP. A beginning full-time continuing education teacher is defined as a certified teacher who is teaching two secondary credit courses per quad X four quads per year in a given school year in an adult learning day school. Please refer to this section for more information.
<b>Second-Year Teachers</b> Section 2.2.3	Starting in 2009-10, boards may use their NTIP funding to offer supports to second-year teachers. Please refer to this section for more information.
<b>Reporting to the Ministry</b> Section 5.1	a) A reminder that boards will submit the required NTIP data to the Ontario School Information System (OnSIS) in October of each year.
<b>Funding Allocation Model and Eligible Expenses</b> Section 6.2	Each district school board will be allocated a base amount. Each district school board, the Provincial Schools Authority, and each school authority will be allocated a proportional amount for the NTIP. The proportional amount will be calculated based on the number of teachers (FTE) reported on rows 0, 1, 2 of the board's Teacher Qualifications and Experience grid in the previous year. Please refer to this section for further information.

In reviewing the **New Teacher Induction Program: Manual for Performance Appraisal of New Teachers, 2009**, school and system leaders should note changes in the following areas:

<b>Appendix A: Summative Report Form for New Teachers (Approved Form)</b>	2. If the rating is <i>Unsatisfactory</i> , the principal shall follow the steps outlined in 10.2.2 within 15 school days of determining the rating is <i>Unsatisfactory</i> .
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